

JOHN E. O'CONNOR, ED.D.  
SUPERINTENDENT OF  
SCHOOLS

## TEWKSBURY SCHOOL COMMITTEE AGENDA

Meeting Date: **TUESDAY, March 24, 2015 – Meeting #14**

Meeting Type: **Regular Meeting – 6:30 p.m.**

**PUBLIC HEARING on BUDGET FY 16 – 6:30 pm**

Recognition: **Tewksbury Memorial High School Redmen Girls Indoor 4x800m Relay Team**

Meeting Location: Tewksbury Memorial High School Library  
320 Pleasant Street, Tewksbury, Massachusetts

### ANNOUNCEMENTS

The March 24, 2015 School Committee meeting will be televised and recorded.

Under the Open Meeting Law, the public is permitted to make an audio or video recording of an open session at a public meeting.  
At this time I would ask if anyone is recording tonight's meeting to please identify themselves.

TOWN CLERK  
BOARD OF REGISTRARS  
TEWKSBURY, MA  
15 MAR 19 PM 3:45

**A. CALL TO ORDER (6:30 p.m.)**

**B. PLEDGE OF ALLEGIANCE**

**C. PUBLIC HEARING ON THE FY16 BUDGET – 6:30 PM**

**D. STUDENT REPRESENTATIVE REPORT**

Grady Cashman

**E. RECOGNITION**

Auerbach All-State Track Meet – Tewksbury Memorial High School Redmen Girls Indoor 4x800m Relay Team

Carina Berglund

Lauren Polimeno

Emily Sessa

Rachel Sessa

**F. PRESENTATIONS**

Tewksbury Memorial High School - Schedule Review Committee Report (Kristen Vogel)

**G. CITIZEN'S FORUM** (*Citizens are asked to limit comments related to items on the agenda to five (5) minutes or ten (10) if spokesperson is representing a group concern.*)

**H. APPROVAL OF MINUTES**

March 11, 2015, Regular Meeting Minutes

March 11, 2015, Executive Session Meeting Minutes

**I. SUBMISSION AND PAYMENT OF BILL**

1. Payroll Period Ending March 12, 2015 (\$1,147,701.51)

**J. CONSENT AGENDA (itemized on page 3)**

**K. SUPERINTENDENT & STAFF REPORTS**

**L. COMMITTEE REPORTS**

High School Building Committee

Green Committee

Tewksbury Education Foundation

TSEPAC Executive Committee

**M. POLICY CHANGES, PROPOSALS, and ADOPTION**

**RESCIND**

**Policies to Rescind – Changes in Federal or State Law Rendered Policy Obsolete, Invalid or Replaced: Policy may no longer be relevant. First Reading – March 24, 2015**

ACAB-R, Sexual Harassment Complaint Procedure; ACAB-R, Procedures for Processing Formal Complaints; ADA, Tewksbury Public Schools Mission Statement; ADB, School/Community Drug Policy; ADBA, Possession of Low/Non-Alcohol Beverages; ADC, Smoking on School Premises; ADD, Safe Schools; IUNDBA-R, Email Usage

## **REVISE and/or ADOPT MASC**

### **Policies Recommended for Revision to TPS Policy or Adopt MASC Policy. First Reading – March 24, 2015**

AC, Nondiscrimination; ACA, Nondiscrimination on the Basis of Sex; ACAB, Sexual Harassment; ACE, Nondiscrimination on the Basis of Handicap; ADDA, Background Checks; ADDA-R, DCJIS Model Cori Policy; DJE, Bidding Requirements; GCCD, Domestic Violence Leave Policy; IJNDB, Acceptable Use Policy – Technology; IJNDB-R – Acceptable Use Policy – Technology (Administrative Procedures for Implementation); IJNDB-E, User Agreement For Participation in an Electronic Communications System IJNDC, School and District Web Pages; IJNDC-R, Web Site Guidelines and Procedures for Approval; IJNDD, Policy on Facebook and Social Networking Web Sites; JH, Student Absences and Excuses; JIC, Student Discipline; JII, Student Complaints and Grievances; JK, Student Conduct; KBBA-E, Notice to the Custodial Parent that the Non-Custodial Parent has Requested Student Records; LDA, Student Teaching and Internships

## **N. OLD BUSINESS**

1. Ella Flemings School Architect Recommendations – Kang Associates Architects
2. Trahan and North Street Elementary Schools: Visual Review of Roof Structure – CBI Engineering

## **O. NEW BUSINESS**

1. Addendum to Agreement Between Tewksbury Public Schools and Kristen S. Vogel, Principal of Tewksbury Memorial High School, effective for the 2016 and 2017 school years.
2. Addendum to Agreement Between Tewksbury Public Schools and Judi K. McInnes, Principal of John F. Ryan Elementary School, effective for the 2016 and 2017 school years.

## **P. SCHOOL COMMITTEE MATTERS OF INTEREST**

## **Q. FUTURE SCHOOL COMMITTEE & FUTURE SUB-COMMITTEE MEETING DATES**

Thursday, April 16, 2015: Reorganization Meeting (6:45pm) Regular Meeting (7:00pm); May 4, 2015: Annual Town Meeting (School Committee will meet in Executive Session prior to the Annual Town Meeting); May 6, 2015: Special Town Meeting (School Committee will attend the Special Town Meeting); May 13, 2015: Regular Meeting; June 10, 2015: Regular Meeting

## **R. HIGH SCHOOL BUILDING COMMITTEE MEETING DATES**

## **S. FUTURE AGENDA ITEMS**

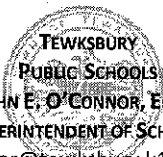
## **T. EXECUTIVE SESSION**

### **Call to Enter into Executive Session**

Continued discussion relative to collective bargaining with employee groups and individual employees and the strategy to be followed and/or continued ongoing litigation. The School Committee will not reconvene the Regular School Committee meeting following the Executive Session.

## **U. ADJOURNMENT (EXECUTIVE SESSION and REGULAR MEETING)**

TOWN CLERK  
BOARD OF REGISTRARS  
TEWKSBURY, MA  
15 MAR 19 PM 3:45



JOHN E. O'CONNOR, Ed.D.  
SUPERINTENDENT OF SCHOOLS  
joconnor@tewksbury.k12.ma.us

TEWKSBURY SCHOOL COMMITTEE AGENDA

Meeting Date: **Tuesday, March 24, 2015**  
Meeting Type & Time: **Regular Meeting #14 – 6:30 p.m.**  
Meeting Location: **Tewksbury Memorial High School – Library**

***Tewksbury School Committee***

Brian H. Dick, Chairperson, [briandick@verizon.net](mailto:briandick@verizon.net) ♦ Kristen M. Polimeno, Vice-Chairperson, [philandkristen@comcast.net](mailto:philandkristen@comcast.net)  
James A. Cutelis, Clerk, [jcutelisatt@verizon.net](mailto:jcutelisatt@verizon.net) ♦ Lisa Puccia, [ljpuccia@gmail.com](mailto:ljpuccia@gmail.com) ♦ Dennis G. Francis [dgfrancis4@comcast.net](mailto:dgfrancis4@comcast.net)

**K. CONSENT AGENDA**

**1. Correspondence**

1. City Of Somerville V. Commonwealth Employment Relations
2. Tewksbury Memorial High School Guidance Department – College Planning Guide
3. Rescheduling Science MCAS Grade 5 (John Ryan Elementary School) and Grade 8 (John Wynn Middle School)
4. 2015 PARCC Diagnostic Field Test "Security Agreement" – MTA Response
5. Valley Collaborate Board of Directors – General Session Meeting Minutes: January 22, 2015

**2. Enrollment Update**

March 18, 2015

**3. Personnel Items:**

**New Hires:**

**Appointments** – Jessica McClellan (\$53,511+\$200 CPR stipend), School Nurse, Tewksbury Memorial High School, effective for the 2015-2016 school year; Jude Rieger (\$66,963), Chemistry Teacher, Tewksbury Memorial High School, effective August 31, 2015, for the 2015-2016 school year.

**Appendix B Athletics Position for the 2014-2015 School Year** – David Harne (\$5,565), Boys Baseball Varsity Interim-Head Coach for the 2014-2015 spring season.

**Appendix B Co-Curricular Positions for the 2014-2015 School** – None

**Transfers** – None

**Resignations/Retirements** – Kaitlin Hogan, Classroom Instructional Aide/Academic Coach, Louise Davy Trahan School, effective March 16, 2015; Donna Graham, request to withdraw intent to retire from Tewksbury Public Schools (June 30, 2015).

**Non-Renewal** – None

**Leave of Absences** – Ron Drouin, request for a Leave of Absence from Varsity Head Coach position for the 2014-2015 spring season.

**4. Professional Development Conferences** – None

**5. Policy Review** – None

**6. Acceptance of Donations/Gifts** – None

**7. Fundraisers/Raffles** : None

**8. Acceptance of Grants** – None

**9. Field Trips: Overnight/Out-of-State** – None

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